

Shoals Community School Corporation Google Apps for Education

Dear Parents/Guardians,

In order for schools within the Shoals Community School Corporation to continue to be able to provide your student(s) with the most effective web-based tools and applications for learning, our district utilizes several computer software applications and web-based services, operated not by this district, but by third parties. Our district will be utilizing Google Apps for Education and other web based resources. As with any educational undertaking, a strong partnership with families is essential to a successful experience.

In order for our students to use these programs and services, certain personal identifying information -- generally the student's name and email address -- must be provided to the web site operator.

Under federal law entitled the Children's Online Privacy Protection Act (COPPA) these websites must provide parental notification and obtain parental consent before collecting personal information from children under the age of 13. The law permits school districts such as ours to consent to the collection of personal information on behalf of all of its students, thereby eliminating the need for individual parental consent given directly to the web site operator.

Using these tools, students collaboratively create, edit and share files and websites for school related projects and communicate via email with other students and teachers. These services are entirely online and available 24/7 from any Internet-connected computer. Examples of student use include showcasing class projects, building an electronic portfolio of school learning experiences, and working in small groups on presentations to share with others.

Google Apps for Education features and options used by students will be based on grade level and requirements for coursework. Students accounts may include but not limited to Drive, Docs, Forms, Sheets, Slides, Drawings, Classroom, Gmail, Sites, Calendar, YouTube, Maps, Earth, etc..

Students (Grades 3-7)	Students (Grades 8-10)	Students (Grades 11-12)
Gmail (E-Mail): No	Gmail (E-Mail): Limited to in school communication only (Students & Staff). Monitored & Filtered.	Gmail (E-Mail): Full Access Monitored & Filtered
YouTube: Restricted Mode	YouTube: Restricted Mode	YouTube: Restricted Mode
Drive: Unlimited Storage	Drive: Unlimited Storage	Drive: Unlimited Storage
Talk/Hangouts: No	Talk/Hangouts: No	Talk/Hangouts: No
Google+: No	Google+: No	Google+: No

Below are some links to the sites that govern the districts privacy measures as they pertain to your child's information:

Child Internet Protection Act (CIPA) The school is required by CIPA to have technology measures and policies in place that protect students from harmful materials including those that are obscene and pornographic. This means that student email is filtered. CIPA <http://fcc.gov/cgb/consumerfacts/cipa.html>

Children's Online Privacy Protection Act (COPPA) COPPA applies to commercial companies and limits their ability to collect personal information from children under 13. Advertising is turned off for Shoals Community School Corporation's presence in Google Apps for Education. No personal student information is collected for commercial purposes. The school's use of student information is solely for education purposes. --COPPA – <http://www.ftc.gov/privacy/coppafaqs.shtm>

Family Educational Rights and Privacy Act (FERPA) FERPA protects the privacy of student education records and gives parents the rights to review student records. Under FERPA, schools may disclose directory information but parents may request the school not disclose this information. Parents are provided the opportunity annually to opt out of disclosing their student's directory information on the District's Enrollment Form. --FERPA – <http://www.ed.gov/policy/gen/guid/fpco/ferpa>

I confirm that I have read and understand the following. **Please only return this form if you DO NOT want your student to access Google Apps or any other online resource. Please complete, sign, and return this form to your child's school.** If, at any time during the school year, you would like to rescind your decision and change your permission, you must let the school know in writing.

I DO NOT want my student to be allowed access to Google Apps or other online resource.

Student Name: (Print) _____

Grade: _____

Parent/Guardian Signature: _____ Date: _____

Please complete ONE form for EACH student you would like to OPT OUT of Google Apps. Please return to your children(s) school with all other registration materials.