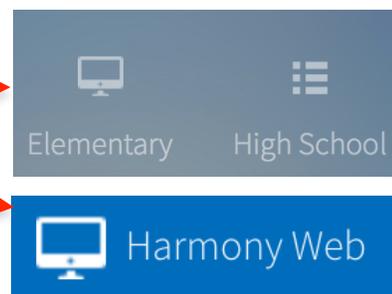


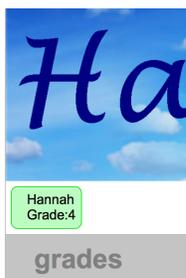
1 Go to our web site: <http://shoals.k12.in.us>  
Move the mouse cursor on top of the school your students is in.  
A pop-up menu will appear below the school you have chosen.  
Click on the link "Harmony Web".



2 If you have not created your account for Harmony Family Access please do so by clicking on the "Create an account here" link. If you already have created your account enter your account info and log in.



If you are creating an account for the first time enter all required information on the screen. Please remember your username and password as you will use that to log into Harmony Family Access the next time.



Enter the child's registration code and DOB and then click on "register". The child's name should appear in a box with their grade level in the top left just below the Harmony logo. Repeat this for each child. Once you are finished click on the first child's name at the top to begin the registration process.

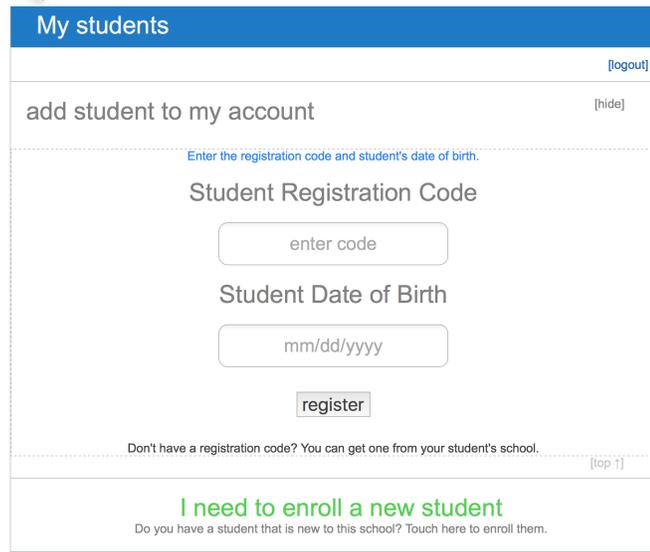
3 Scroll down to find the "Online Registration" section or

**online registration**

Click on the menu icon at the top right and then choose "Online Registration"



Click on the "Update demographic Information". This will open in a new window. Please make any changes and click submit. Close the window to return back to the registration screen.



Under the Consent forms click on each form/link that does not have a green check mark to complete this form. Once you have completed the form it should have a green check mark. ✓

**Repeat the "online registration" process for each child by clicking on the box above with your child's name and grade. You must go through the "online registration" process for each child.**

**Once your finished with each child..... Next Step, Book Fees**

**Application for Free/Reduced Priced Meals:** Application to see if you qualify for free/reduced meals and text book assistance. Follow on screen instructions. **Once the form is filled out and submitted you still need to see Miranda Beaver to see if you are approved or denied. Please tell her you filled out the form online. Fill out ONLY ONE per household, skip this step for your next child's registration.**